



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
 Grant: 20140735
 \$20,000

Organization / Agency Information

Organization/Agency Name: L.A. Family Housing Corporation 21112		
Physical Address: 7843 Lankershim Blvd.		City/State/Zip North Hollywood, CA 91605
Mailing Address: 7843 Lankershim Blvd.		City/State/Zip North Hollywood, CA 91605
CEO or Director: Stephanie Klasky-Gamer		Title: President & CEO
Phone: 818-255-2700	Fax: 818-255-2770	Email: Stephanie@lafh.org
Contact Person: Elizabeth Heger		Title: Director of Grants & Strategic Development
Phone: 818-255-2704	Fax: 818-255-2770	Email: eheger@lafh.org
Web Site Address: www.lafh.org		Tax ID: 95-3920560

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Housing Stability Program		
Amount of Grant Requested: \$20,000	Total Organization Budget: 11,608,232	Percentage of Organization's Total Budget used for Administration: 3%
Purpose of Grant Request (one sentence): Funds from the Gimbel Foundation will support the services provided to families and children as they move out of homelessness towards a healthy and stable lifestyle.		
Gimbel Grants Received: List Year(s) and Award Amount(s) N/A		

Signatures

Board President / Chair: (Print name and Title) Michael Ziering, Board Chair	Signature: 	Date: 7/31/14
Executive Director/President: (Print name and Title) Stephanie Klasky-Gamer, President & CEO	Signature: 	Date: 7/31/14

2014 S.L. Gimbel Foundation Fund APPLICATION Narrative

I. Organization Background; Target Population:

A) What is the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community? Founded in 1983, L.A. Family Housing's (LAFH) mission is to help families transition out of homelessness and poverty through a continuum of housing enriched with supportive services. Our vision is to be a regional leader providing solutions to end homelessness in people's lives. Over 30 years, the agency has created a six-tiered supportive housing system that provides community outreach, emergency shelter, transitional housing, affordable permanent housing, and permanent supportive housing. It currently owns and operates three shelters with 665 beds, 2 permanent supportive housing properties and 20 permanent affordable rental properties.

B) What are some of your past organizational accomplishments (last three years)? As both a service provider and affordable housing developer, L.A. Family Housing has met the increasing need among the homeless in our region. The most recent accomplishments are: a) In 2013, L.A. Family Housing implemented one of six county-wide Family Solution Centers to provide a coordinated entry system for all homeless families living in the San Fernando Valley; the FSC provides a central intake, service and housing hub to rapidly rehouse shelter families and prevent low-barrier, at-risk families from becoming homeless; b) Since mid-2012, L.A. Family Housing has worked collaboratively with other service providers to provide outreach, assessment and resources to over 1,400 chronically homeless individuals. Of these, 306 individuals were successfully placed into permanent housing; and c) Launched the planning phase of The Campus, the agency's legacy project to end homelessness in the San Fernando Valley, which will be the culmination of a ten-year vision to reinvest in our most significant real estate asset and build a one-stop comprehensive community service and housing center.

C) What are your key programs and activities? Describe the communities you serve. Include populations, geographic locations served, and relevant statistics. L.A. Family Housing provides shelter and supportive services to homeless and low-income families in North Hollywood and East Los Angeles. In 2013, LAFH served more than 3,000 adults and children by providing emergency and transitional shelter. While residing at LAFH, residents are provided with comprehensive supportive services including: case management, housing placement assistance, post-placement and eviction prevention counseling, employment counseling, job retention training, benefits assistance, educational enrichment activities, including after school tutoring and school reintegration for youth, child care, financial literacy education, computer instruction, adult life skills instruction including parenting classes, legal aid, ESL classes, medical and mental health services, drug and alcohol counseling, and nutrition services that include three healthy, balanced meals each day. L.A. Family Housing works closely with each household to ensure their successful transition to permanent housing. We thoroughly assess each family and provide services to help eliminate their barriers to stable housing.

II. Project Information:

A) Statement of Need

1. Specify the community need you want to address and are seeking funds for. The 2013 LA County Homeless Count reports a 16% rise in homelessness over the past two years (58,423 people)

B) Project Goal, Objectives and Methodology

1. State your project goal. Describe your project. How does your project meet the community need? What is unique and innovative about this project? The main priority of our programs is to provide the resources and tools necessary for each family and child to succeed.

After providing the basic needs of food, shelter and clothing, each family has the opportunity to take advantage of the supportive services offered on site. These services include: case management, financial literacy classes, budgeting classes, employment and resume training, housing counseling and placement, children's enrichment activities, health and nutrition classes for adults and children, one-on-one tutoring for our school aged children, ESL classes, medical and mental health services, drug and alcohol counseling and a nutrition program that provides three balanced meals a day.

2. State up to three objectives. Objectives should be specific, measurable, action-oriented, realistic, and time-specific. Specify the activities you will undertake to meet each objective. Use the following format for your objectives and respective activities.

Objective I: Provide direct supportive services to 150 families annually.

Activities: Provide weekly case management to develop Individual Housing Plans (IHPs) to ensure they obtain budgeting skills, employment/job training, and assist with their housing search.

Objective II: Secure permanent housing for 50 of the 150 families enrolled in the program.

Activities: Increase the number of landlords in the agency's portfolio by 25, allowing for additional units to be available for housing placement.

Objective III: Stabilize 85% of the 50 families placed in permanent housing.

Activities: Provide monthly phone contact and home visits 60, 90, 120 days and one year after placement to ensure continued support is available.

Provide a timeline for implementing the project? The Housing Stability Program has been in operation since 2009. LAFH sees the program and the services provided expanding over the next several years through increased collaboration and new community partnerships.

3. Who will this grant serve? Describe your target population. How many people will be impacted? Provide a breakdown: Number of Children, Youth, Adults, Seniors, Animals.

Include a detailed list of activities and number of participants for each activity. LAFH serves the following demographic groups based on service outcomes reported for 2013: 181 Children,

815 Youth and 2,024 Adults. The Housing Stability Program provides the necessary resources for our families by offering a myriad of activities for resident children and their parents as they move towards permanent housing placement. These activities and number of participants include:

Parenting Classes (1,500) – resources and tools to guide parents in caring for their children; **One-on-One Tutoring (230)** - consistent academic support for school aged children to increase academic achievement; **Family Movie Nights (1,800)** - promotes increased bonding time with children and parents; **Nutrition Classes/Program (2,300)**– promotes healthy eating habits for all family members and provides three balanced meals per day; **Book Club (60)** –opportunities for resident teens to engage in personal literacy and exchange ideas and opinions with peers in an open forum; **Dance Classes (150)** –provides an avenue for residents of all ages to express themselves and promotes healthy living through physical activity and the emotional inspiration of dance; **Employment Classes (1,600)** – provides resources and assistance to residents of all ages with assessing skill level, performing job searches, and building their resumes.

4. How does this project relate to other existing projects in the community? Who else in the community is providing this service or has a similar project? Who are your community partners (if any)? How are you utilizing volunteers? L.A. Family Housing has nearly 30 of experience working in collaboration with partner agencies in the San Fernando Valley Homeless Coalition, which collectively targets and provides services to homeless families. To ensure program coordination, enhance service delivery, and avoid duplication of services, LAFH maintains MOU's with each agency, establishes ongoing communication between direct service staff of each agency, and leads monthly Coalition meetings to discuss service provision to

homeless populations in Service Planning Area 2. Current partners include: Northeast Valley Health Corporation, San Fernando Valley Community Mental Health Centers, Inc., Tarzana Treatment Center, Neighborhood Legal Services, LAUSD Homeless Education Program, LA Valley College, Ascencia, Bridge to Home, Kaiser Permanente and Mission Hills Hospital. Volunteers are an integral part of the organization and the support they provide allows residents to receive additional care during their stay at LAFH. With over 1,000 volunteers annually, children and adults benefit from volunteers providing tutoring services, health and nutrition classes, family movie nights, food services and exercise programs.

C) Project Outcomes and Evaluation

1. What are the key anticipated outcomes of the project and impact on participants?

150 families will acquire supportive services throughout their stay. Of those, 50 families will obtain permanent housing. Of those, 43 families will have retained their housing after one year of placement.

2. How will you know if you have achieved the expected outcomes?

All family members will achieve at least one of their milestones in their Individual Housing Plans (i.e. employment, education, financial literacy, life skills). 50 Families will achieve the permanent housing milestone upon exiting the program. 43 families will achieve retention of their permanent homes at each subsequent meeting (60, 90, 120 days and one year after placement).

3. How will progress towards the objectives be tracked and outcomes measured? Case managers track all progress in clients' case files and in the agency's central database weekly. Supervisors monitor progress per the agency's Quality Assurance Plan monthly.

D) How will you use the grant funds? Funds will be used to support the work of the Service Enrichment Manager and Housing Manager who both provide direct services to our families ensuring their success while residing at the shelter.

III. Project Future

A) Explain how you will support this project after the grant performance period. L.A. Family Housing has increased our partnerships in the community and will continue to seek additional opportunities to ensure the program can continue providing the necessary services. We currently have a government contract that provides funding to support the majority of the program. Funding is needed to cover some personnel and non-personnel items for service delivery.

IV. Governance, Executive Leadership and Key Personnel/Staff Qualifications

Describe your board of directors and the role it plays in the organization. What committees exist within your board of directors? How does the board of directors make decisions? The L.A. Family Housing Board of Directors consists of 19 active members that meet four times per year. The Board meetings provide an opportunity for each member to discuss potential donors and relationships that would be beneficial to the organization. The Board is also able to recognize the skills and expertise each provides to the Board as a whole. Additionally, one Board Member is a formally homeless client. Committees of the Board include: 1) Executive Committee; 2) Development Committee; 3) Finance and Administration Committee; 4) Nominating Committee; and 5) Real Estate Development Committee.

B) Describe the qualifications of key personnel/staff responsible for the project. Key Staff for the Housing Stability Program include: **Service Enrichment Manager** – ensures families are receiving all needed resources based on service plans; **Housing Stabilization Specialists** – Develops Housing and Service Plans for each family; **Housing Stability Coordinator** – Supports staff with the identification and placement of individuals into permanent housing at the agency's on-site Housing Resource Center; **Employment Counselor** – Responsible for establishing an employment plan for client families.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below.
Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Service Enrichment Coordinator	1 FT staff - \$45,000 /year * 30%	\$0	\$31,500	\$13,500	\$45,000
Senior Housing Stability Coordinator	1 FT staff: \$46,000	\$0	\$46,000	\$0	\$46,000
Housing Stability Coordinators	4 FT staff: 1 @ \$50,000 1 @ \$42,000 2 @ \$40,000	\$0	\$172,000	\$0	\$172,000
Housing Manager	1 FT staff: \$47,000	\$17,000	\$23,500	\$6,500	\$47,000
New Lease Manager	1 FT staff @ \$42,000	\$0	\$42,000	\$0	\$42,000
Vice President of Programs	1 staff @ \$110,000 @.25 FTE	\$24,750	\$85,250	\$0	\$24,750
President & CEO	1 staff @ \$192,000 @ .15 FTE	\$86,400	\$105,600	\$0	\$28,350
Grants & Quality Assurance Manager	1 staff @ \$42,000 @ .05 FTE	\$42,000	\$0	\$0	\$2,100
Benefits and Taxes	@ 23%	\$39,134	\$54,522	\$0	\$93,656
Office Space	Space for service delivery	\$11,000	7,200	\$0	\$18,200
Transportation (Staff and Client)	Transporting clients to and from necessary appointments	\$0	\$6,500	\$0	\$6,500
Equipment and Supplies	Office supplies and equipment to be used for case managers,	\$2,750	\$3,000	\$0	\$5,750

	housing coordinators and staff for service delivery				
Printing and Copying	Printing and Copying of client documents, necessary forms.	\$2,000	\$0	\$0	\$2,000
Staff/Board Development & Trainings	Staff development and training to ensure the most up to date information and skill set is available to staff	\$0	\$1,500	\$0	\$1,500
Telephone/Fax	Telephone and fax services for client and staff use (in the delivery of services)	\$1,500	\$1,700	\$0	\$3,200
Postage/Delivery	Postage and delivery of client related documents	\$150	\$850	\$0	\$1,000
Move-in and Rental Assistance	Direct assistance for clients moving into permanent housing	\$0	\$120,000	\$0	\$120,000
TOTALS:		\$226,684	\$701,122	\$20,000	\$659,006

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
Family Solutions Center (Government)	\$868,509
Target (Corporation)	\$5,000
TJX (Corporation)	\$5,000
Mark Hughes Foundation (Foundation)	\$25,000
Marisla Fund (Foundation)	\$15,000
Room & Board (Corporation)	\$25,000
Rose Hills Foundation (Foundation)	\$75,000
Kaiser Permanente	\$10,000

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
Jewish Community Foundation	\$50,000	September 2014
Mazda Foundation	\$10,000	October 2014
RGK Foundation	\$20,000	November 2014

VII. Financial Analysis

Agency Name: L.A. Family Housing Corporation
Most Current Fiscal Year (Dates): From January 1, 2013 To: December 31, 2013

This section presents an overview of an applicant organization's financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$ 8,968,547	\$9,885,589	91 %

990: Part IX, Column B, Line 25 990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization's Current Total Budget used for Administration (from cover page)	Differential
8 %	3 %	5 %

If the differential is above (+) or below (-) 10%, provide an explanation:
 N/A

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$763,082	\$4,507,613	1,824,789	2.8

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end (2012)
\$(716,371)	(\$1,865,959)

Notes: L.A. Family Housing is in the process of completing our 2013 tax returns. Figures above reflect our 2012 990 tax return.

RE: Deficit: LAFH ended the 2012 year with a deficit of \$1,865,959. Of that amount, \$1,196,358 was related to depreciation and amortization. This depreciation expense is a non-cash item for financial reporting purposes and is a significant factor affecting the reporting of net assets for LAFH. Another \$505,289 was related to residual receipt interest loans. These loans are granted under the mandate that the properties are operated as affordable housing residences. The loans are payable only when the properties produce surplus cash. The properties are budgeted to operate at a break-even basis, or even at a small loss. As such, the rents are below market value and are only sufficient to cover expected operating costs. These loans will most likely be renewed or forgiven when they mature. The combination of these two factors, depreciation and residual receipt interest, create a loss for financial statement reporting purposes (even though no cash was expended). The accumulated net losses could create negative net assets for GAAP financial reporting. The cumulative pro-forma Net Assets calculation for December 31, 2012 included in

the 2012 Annual Report, quantifies Net Assets for LAFH at approximately \$18 million, modified for the effects of depreciation and residual receipt interest.

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$233,073	2%	Program Fees	\$2,954,877	25%
Fundraising/Special Events	\$815,186	7%	Interest Income	\$151,023	1%
Corp/Foundation Grants	\$1,664,261	14%	Other:	\$663,581	6%
Government Grants	\$5,242,408	45%	Other:	\$0	0%

Notes: Figures from above represent actual revenue from 2012 to be consistent with information provided from tax returns. 2013 numbers are also available.

VIII. Application submission check list:

	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>	<u>Submit ONE (1) Copy:</u>
	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	A copy of your current 501(c)(3) letter from the IRS
	A list of your Board members and their affiliations	A copy of your most recent year-end financial statements (audited if available; double-sided)
	Your current operating budget and the previous year's actual expenses	A copy of your most recent 990 (double-sided)
	Part IX only of the 990 form, Statement of Functional Expenses (one page)	
n/a	For past grantees, a copy of your most recent final report.	



**L.A. FAMILY HOUSING
BOARD OF DIRECTORS – ONE PAGE REFERENCE
2014**

<p>Wayne Brander California Region Mgr, Commercial Real Estate US Bank 4100 Newport Place, Suite 900 Newport Beach, CA 92660 Business: (949) 863-2317 Email: wayne.brander@usbank.com Asst: Kayo - kayo.yoshikawa@usbank.com</p>	<p>Michele Breslauer (Secretary) Senior Attorney Children's Law Center of Los Angeles 9418 Cresta Drive Los Angeles, CA 90035 Phone: 310-836-1241 Email: michelebreslauer@hotmail.com</p>	<p>Steve M. Brown President Hoffman Brown Company 5000 Van Nuys Blvd, 6th Floor Sherman Oaks, CA 91403 Business: (818) 986-8200 Fax: (818) 986-8510 Email: sbrown@hoffmanbrown.com Asst: Susan - scontreras@hoffmanbrown.com</p>
<p>Audie Chamberlain Director of Social Marketing realtor.com / Move, Inc. 30700 Russell Ranch Road, Ste 1000 Westlake Village, California 91362 Business: (805) 557-3149 Fax: Email: Audie.Chamberlain@move.com</p>	<p>Zeeda Daniele Senior Business Manager Fannie Mae 135 North Los Robles Avenue, 4th Floor Pasadena, CA 91101 Business: (626) 396-5100 Fax: (626) 396-4639 Email: Zeeda_M_Daniele@fanniemae.com</p>	<p>David Doyle Operations Executive Bank of America 31303 Agoura Road Westlake Village, CA 91361 Business: (213) 345-9552 Fax: Email: David2.Doyle@BankofAmerica.com Asst: Grace - grace.blakely@bankofamerica.com</p>
<p>Daniel M. Howard Partner Lodgen, Lacher, Golditch, Sardi, Saunders & Howard 16530 Ventura Blvd., Suite 305 Encino, CA 91436 Business: (818) 783-0570 Fax: (818) 788-4542 Email: dhoward@lgshcpa.com Asst: Mary - mvachon@lgshcpa.com</p>	<p>Matthew B. Irmis Partners Trust 9378 Wilshire Blvd Beverly Hills, CA 90212 Business: (310) 500-3967 Cell: 310-710-6866 Email: matthew.irmis@thepartnerstrust.com</p>	<p>Deborah Kazenelson Deane Executive Vice President Edelman Public Relations & Communications 5900 Wilshire Blvd. 24th and 25th Floors Los Angeles, CA 90036 Business: (323) 857-9100 Fax: Email: dklacom1@earthlink.net</p>
<p>Stephanie Klasky-Gamer President and CEO L.A. Family Housing 7843 Lankershim Blvd. North Hollywood, CA 91605 Business: (818) 255-2700 Fax: (818) 255-2770 Email: Stephanie@lafh.org</p>	<p>Annie Lainer Marquit Staff Attorney Public Counsel Law Center 610 South Ardmore Avenue Los Angeles, CA 90005 Telephone 213-385-2977 Fax 213-385-9089 Email: annie.lainer@gmail.com</p>	<p>Bonnie Litowsky 14430 Magnolia Blvd. #4 Sherman Oaks CA 91423 Telephone (310) 936-9893 Fax: Email: cbonbon@gmail.com</p>
<p>Albert Lemus (Treasurer) Senior VP, Real Estate Lowe Enterprises 11777 N San Vicente Blvd, Suite 900 Los Angeles, CA 90049 Business: (310) 571-4384 Fax: (310) 207-1132 Email: jalemus@loweenterprises.com Asst: Lilitana - lmonge@LoweEnterprises.com</p>	<p>Gary Meisel (Vice Chair) Sr. Vice President Corporate Business Dev. Warner Bros. 4000 Warner Blvd., Building 66, Room 125 Burbank, CA 91522 Business: (818) 954-5409 Fax: (818) Email: gary.meisel@warnerbros.com Asst: Deborah - deborah.speckman@warnerbros.com</p>	<p>Blair Rich Executive Vice President Worldwide Marketing Warner Bros. 3903 West Olive Burbank, CA 91505 Business: (818) 954-6967 Email: Blair.Rich@warnerbros.com Asst: Patricia - Patricia.Dinsky@warnerbros.com</p>
<p>Nick Segal President & Founding Partner Partners Trust 9378 Wilshire Blvd, Ste 200 Beverly Hills, CA 90213 Business: (310) 500-1388 Email: Nick.Segal@thepartnerstrust.com</p>	<p>Carmel Sella (Treasurer) Community Development Manager Wells Fargo 333 S. Grand Avenue. Los Angeles, California 90071 Business: (213) 253-7120 Email: Carmel.B.Sella@wellsfargo.com</p>	<p>Ross E. Winn Partner Wolf, Rifkin, Shapiro & Schulman, Rabkin LLP 11400 W. Olympic Blvd., 9th Floor Los Angeles, CA 90064 Business: (310) 478-4100 Ext. 246 Fax: (310) 479-1422 Email: rwinn@wrslawyers.com Asst: Carol - CRamirez@wrslawyers.com</p>
<p>Michael Ziering (Chair) CEO Diagnostic Products Corporation (retired) 516 Chapala Drive Pacific Palisades, CA 90272 Business: (310) 459-2203 Email: mziering@gmail.com</p>		

L.A. Family Housing Budget Comparison

	2013	2014	Variance
Income			
Public Funds	\$5,554,037	\$6,158,941	9.82%
Private Funds	\$2,700,000	\$3,118,700	13.43%
Property Income	\$2,372,412	\$3,058,077	22.42%
Developer Fees	\$252,600	\$100,000	-152.60%
Management Fees	\$137,687	\$260,000	47.04%
Partnership Fees	\$0	-	
Total Income	\$11,016,736	\$12,695,718	-59.89%
Expenditures			
Wages & Benefits	\$5,861,121	\$6,004,583	2.39%
General Operating	\$507,796	\$652,409	22.17%
Occupancy Expenses	\$1,554,289	\$2,026,801	23.31%
Office Equipment	\$103,330	\$96,441	-7.14%
Fundraising Events	\$172,735	\$203,569	15.15%
Direct Resident Assistance	\$1,200,916	\$1,244,569	3.51%
Interest - Notes-Payable	\$279,578	\$373,843	25.22%
Mgmt. Fees Other Than LAFH (external)	\$554,872	\$1,006,017	44.84%
Partnership Fees	\$24,984	\$0	
Total Operating Expense	\$10,259,621	\$11,608,232	129.44%
Other non-cash items			
Accrued Interest Expense	\$366,801	\$0	
Depreciation / Amortization Expense	\$1,106,685	\$0	
Principal Debt Service	\$0	\$175,000	
Building Rep and Op Reserve	\$0	\$50,000	
Construction Finance Repay/Capital Loans	\$0	\$0	
Building Improvements	\$0	\$800,000	
LC Borrowings	\$0	\$50,000	
Total Other Non-Cash Items	\$1,473,486	\$1,075,000	
TOTAL EXPENSES	\$11,733,107	\$12,683,232	
Revenue Less Expense	-\$716,371	\$12,486	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	445,718.	410,060.	13,372.	22,286.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	3,034,949.	2,715,287.	109,040.	210,622.
8 Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions)				
9 Other employee benefits	463,695.	416,030.	16,421.	31,244.
10 Payroll taxes	298,232.	267,900.	10,450.	19,882.
11 Fees for services (non-employees):				
a Management				
b Legal	64,556.	35,150.	27,417.	1,989.
c Accounting	83,730.	38,101.	42,543.	3,086.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amt exceeds 10% of line 25, column (A) amt, list line 11g expenses on Sch O)	31,033.	18,865.	11,345.	823.
12 Advertising and promotion				
13 Office expenses	170,240.	90,197.	14,986.	65,057.
14 Information technology	120,000.	0.	120,000.	0.
15 Royalties				
16 Occupancy	441,518.	432,415.	6,557.	2,546.
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	912,682.	886,231.	26,451.	0.
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	934,609.	929,561.	5,048.	0.
23 Insurance	109,863.	103,520.	6,343.	0.
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <u>PAYROLL PROCESSING</u>	34,257.	20,061.	13,236.	960.
b <u>PROPERTY MANAGEMENT FEES</u>	210,117.	210,117.	0.	0.
c <u>PERSONNEL EXPENSES</u>	76,814.	35,128.	37,536.	4,150.
d <u>REPAIRS AND MAINT</u>	758,161.	757,027.	1,134.	0.
e All other expenses	1,695,415.	1,602,897.	76,501.	16,017.
25 Total functional expenses. Add lines 1 through 24e	9,885,589.	8,968,547.	538,380.	378,662.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				



L.A. FAMILY HOUSING

July 31, 2014

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Rev. John Simmons (1917-2013)
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Trudy Louis (1914-2004)

Celia Cudiamat
Executive Vice President – Programs
The Community Foundation
3700 Sixth Street, Suite 200
Riverside, CA 92501

Dear Ms. Cudiamat,

L.A. Family Housing (LAFH) is pleased to submit this proposal for support from the Gimbel Foundation. **LAFH requests \$20,000** to support our **Housing Stability Program**, the only center of its kind in Los Angeles dedicated to transitioning families out of homelessness and poverty.

Since 1983, LAFH has grown to become the largest provider of affordable housing in the San Fernando Valley and a best practices provider of basic needs and homeless services throughout Greater Los Angeles. In total we own and operate 23 properties, including three shelters and 20 permanent affordable apartment buildings. In 2011, LAFH opened its first Permanent Supportive Housing property, Palo Verde, and opened our second Permanent Supportive Housing Property, Day Street Apartments in June 2014. Each year, LAFH provides housing and supportive services to more than 3,000 adults and children along their path to housing stability and self-sufficiency.

Thank you for consideration of our funding request. Should you have any questions, please call or email our President & CEO, Stephanie Klasky-Gamer at (818) 255-2700 or stephanie@lafh.org or myself at (818) 255-2704 or eheger@lafh.org.

Sincerely,

Elizabeth Heger
Director of Grants & Strategic Development



The Community Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

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November 13, 2014

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7843 Lankershim Blvd.

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Chief Financial Officer

North Hollywood, CA 91605

Sean Varner
Secretary of the Board

Dear Ms. Klasky-Gamer:

Glenda Bayless

Congratulations! A grant has been approved for **L. A. Family Housing Corporation** in the amount of **\$20,000** from the S.L. Gimbel Foundation. The **performance period for this grant is November 1, 2014 to October 31, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Dr. Paulette Brown-Hinds

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Fred Jandt

Andrew Jaramillo

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Housing Stability Program: Support the services provided to families and children as they move out of homelessness towards a healthy and stable lifestyle.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by November 16, 2015** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Sincerely,

Celia Cudiamat
Executive Vice President of Programs

21112 L. A. Family Housing Corporation

20140735

GIMB4



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: L. A. Family Housing Corporation

Grant Amount: \$ 20,000 **Grant Number:** 20140735

Grant Period: November 1, 2014 to October 31, 2015 (Evaluations due November 16, 2015)

Purpose: **Housing Stability Program: Support the services provided to families and children as they move out of homelessness towards a healthy and stable lifestyle.**

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L.

Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.

Stephanie Klasky-Gamer
Signature

Stephanie Klasky-Gamer
Printed Name

11.24.14
Date

President and CEO
Title

Organization: 21112 L. A. Family Housing Corporation
Grant Number: 20140735

DK
12/21/14



**L.A. FAMILY
HOUSING**

November 24, 2014

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Audrey Irmas
Robert J. Irmas
Rev. John Simmons (1917-2013)
Sydney M. Irmas (1925-1996)
Trudy Louis (1914-2004)

Celia Cudiamat
Executive Vice President – Programs
The Community Foundation
3700 Sixth Street, Suite 200
Riverside, CA 92501

Dear Ms. Cudiamat,

LA Family is pleased to return the executed grant agreement from the S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California. Each year, our Housing Stability Program provides unique, dedicated services, to help families as they transition out of homelessness. We appreciate your support and the impact it will provide to the program.

We look forward to our partnership with The Community Foundation and providing information on our successes over the next year. Should you have any questions, please call or email our President & CEO, Stephanie Klasky-Gamer at (818) 255-2700 or stephanie@lafh.org or myself at (818) 255-2704 or eheger@lafh.org.

Sincerely,

Elizabeth Heger
Director of Grants & Strategic Development



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS December 2, 2014

James Cuevas
Chair of the Board

Ms. Stephanie Klasky-Gamer
President & CEO

Philip Savage IV
Vice Chair of the Board

L. A. Family Housing Corporation
7843 Lankershim Blvd.

Pat Spafford, CPA
Chief Financial Officer

North Hollywood, CA 91605

Sean Varner
Secretary of the Board

Dear Ms. Klasky-Gamer:

Glenda Bayless

The Community Foundation is pleased to enclose a grant check for **\$20,000** from the S.

Dr. Paulette Brown-Hinds

L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by

Sergio Bohon

Rabbi Hillel Cohn

November 16, 2015 and will be available online on The Community Foundations website

Andrea Dutton

under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The

Robert Fey

Community Foundation at the end of the grant period.

Paul Granillo

Stanley Grube

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your

Kirk Harns

Dr. Fred Jandt

agency newsletter, annual report, press releases, and other publications for our files.

Andrew Jaramillo

If you have any questions, please contact me at 951-684-4194.

Dr. Albert Karnig

D. Matthew Pim

Sincerely,

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Celia Cudiamat

Grover Trask
Immediate Past Board Chair

Executive Vice President of Programs

Dr. Jonathan Lorenzo Yorba
President and CEO

20140735

38383

GIMB4



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with National Standards for
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501
P: 951.241.7777 ~ F: 951.684.1911 ~ www.thecommunityfoundation.net

The Community Foundation

Strengthening Inland Southern California through Philanthropy
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 RIVERSIDE, CA 92501
 951-241-7777 / FAX 951-684-1911

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 A Financial Services Company
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 90-3414-1222

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PAY * Twenty Thousand and no/100 *

TO THE ORDER OF

L. A. Family Housing Corporation
 7843 Lankershim Blvd.
 North Hollywood, CA 91605

DATE
 11/13/2014

AMOUNT
 \$****20,000.00



Celia Andriamat
Jonathan Lanza Yorke
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038383⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation		38383
21112	L. A. Family Housing Corporation	11/13/2014 038383
20140735	11/10/2014 Housing Stability Program	20,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	20,000.00

CHECK TOTAL: \$****20,000.00

The Community Foundation		38383
21112	L. A. Family Housing Corporation	11/13/2014 038383
20140735	11/10/2014 Housing Stability Program	20,000.00
GIMB	S.L. Gimbel Foundation Advised Fund	20,000.00

CHECK TOTAL: \$****20,000.00